

# GERMANY - COMPANY HEALTH SERVICES - PRO-006262 – MEDIZINISCHE BERATUNG UND ÜBERPRÜFUNGSDIENSTE

224/2023

Contract or concession notice – standard regime

## 1. Buyer

### 1.1 Buyer

*Official name:* European Central Bank

*Legal type of the buyer:* EU institution, body or agency

*Activity of the contracting authority:* Economic affairs

## 2. Procedure

### 2.1 Procedure

*Title:* PRO-006262 – Medical Advisory and Review Services

*Description:* The European Central Bank (ECB) is seeking through this procurement procedure a supplier for the provision of medical advisory and review services in the context of occupational health services for ECB personnel as of 2 August 2024. The medical advisers shall provide the following tasks and report on these tasks to the Division in charge of occupational health matters in the DG Human Resources and Security (HR): — occupational safety and health (OSH) prevention; — medical review services in the context of the ECB's sick leave procedure; — medical assistance in the occupational disease procedure; — support in the context of and subject to the requirements of the ECB's Conditions of Employment; — assistance in dispute settlement procedures for disputes of a medical nature; — assistance in the ECB's health insurance; — assistance in the administrative accident at work insurance procedure; — handling and evaluation of ergonomic equipment requests and other.

*Procedure identifier:* 2f1d5297-4826-424c-8cc7-4bbb4a247a35

*Internal identifier:* PRO-006262

*Type of procedure:* Negotiated with prior publication of a call for competition / competitive with negotiation

#### 2.1.1 Purpose

*Nature of the contract:* Services

*Main classification (cpv):* 85147000 Company health services

#### 2.1.4 General information

*Additional information:* This tender procedure is conducted via the ECB's electronic tendering system (e-tendering) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> If you have not used the ECB's electronic tendering system before, you need to register via the above link (click on 'Register'). Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on 'Login') and to access the tender documentation. Please note that: — A registration to the above system is only required once and you can reuse your user credentials in all future procedures of the ECB which are conducted via the above system. Therefore, please keep your user credentials for the future; — In case you should have participated in previous ECB tender procedure(s) in the past which were conducted via the ECB's prior online system, you nevertheless need to register once to the ECB's

electronic tendering system under the above address; — Your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB's electronic tendering system as further instructed in the application/tender documentation. The system reference number for the above procurement is: RFX-PT-2023-000087: PRO-006262-R1-Medical advisory services. To download the tender documents, log on to the ECB's electronic tendering system with your login and password. Expand the field 'Public Tenders – Upcoming Events'. Click on 'Click to request an invitation to this event' for the above procedure and close the new window which opens. Once the request is completed (this can take a few minutes), the status of the participation request will change to 'Invited' and the RFX documentation will be accessible via the RFX tab. Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please contact the ECB's technical support .team at [sourcing.support@ecb.europa.eu](mailto:sourcing.support@ecb.europa.eu) by quoting the reference number and the problem experienced. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB's e-tendering system (under the tab 'Discussion'). The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders. The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements. The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the rules on procurement (as amended), available on the ECB website at <https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html>

*Legal basis:*

Directive 2014/24/EU

#### 2.1.6 *Grounds for exclusion*

Purely national exclusion grounds:

## 5. Lot

### 5.1 *Lot:* LOT-0000

*Title:* PRO-006262 – Medical Advisory and Review Services

*Description:* See II.1.4) 'Short description' for the scope of the services. The volume of the contract is estimated at 40 hours per week (Monday-Friday) for the period August 2024 to December 2025 and 52 hours per week from January 2026. These service hours may be increased by the ECB to up to 80 hours per week until December 2025 and up to 100 hours per week thereafter. Services must be delivered by at least two qualified and experienced medical advisers, but preferably more.

*Internal identifier:* PRO-006262 – Medical Advisory and Review Services

#### 5.1.1 *Purpose*

*Nature of the contract:* Services

*Main classification (cpv):* 85147000 Company health services

#### 5.1.2 *Place of performance*

*Country subdivision (NUTS):* Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

Additional information:

#### 5.1.3 Estimated duration

Start date: 2024-08-01+02:00

Duration: 48 MONTH

#### 5.1.4 Renewal

Maximum renewals: 0

The buyer reserves the right for additional purchases from the contractor, as described here: The contract may be renewed for up to additional 48 months (maximum total duration of 96 months).

#### 5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

#### 5.1.9 Selection criteria

Criterion:

Type: Suitability to pursue the professional activity

Description: As described in the procurement documents.

Use of this criterion: Used

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 5

The buyer reserves the right to award the contract on the basis of the initial tenders without any further negotiations

#### 5.1.10 Award criteria

Criterion:

Type: Quality

Description: Quality of the technical offer

Weight (percentage, exact): 60

Criterion:

Type: Price

Description: Price is not the only criterion.

Weight (percentage, exact): 40

#### 5.1.11 Procurement documents

Address of the procurement documents: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>,

#### 5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Variants: Not allowed

Deadline for receipt of requests to participate: 2024-01-19+01:00 12:00:00+01:00

*Terms of contract:*

*Electronic invoicing:* Not allowed

*Information about review deadlines:* Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the rules on procurement, as amended. Further requirements are outlined in Article 39 of this decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

#### 5.1.15 *Techniques*

*Framework agreement:*

No framework agreement

*Information about the dynamic purchasing system*

No dynamic purchase system

*Electronic auction:*

#### 5.1.16 *Further information, mediation and review*

*Mediation organisation:* The European Ombudsman

*Review organisation:* General Court of the European Union

*Organisation providing additional information about the procurement procedure:* European Central Bank

*Organisation providing more information on the review procedures:* European Central Bank

*Organisation receiving requests to participate:* European Central Bank

## 8. Organisations

### 8.1 ORG-0001

*Official name:* European Central Bank

*Registration number:* PRO-006262

*Postal address:* Sonnemannstrasse 22

*Town:* Frankfurt am Main

*Postcode:* 60314

*Country subdivision (NUTS):* Frankfurt am Main, Kreisfreie Stadt (DE712)

*Country:* Germany

*Contact point:* Ms Natascha Graff

*Email:* [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

*Telephone:* +496913440

*Fax:* +496913447110

*Internet address:* <http://www.ecb.europa.eu>

*Roles of this organisation:*

*Buyer*

*Organisation providing additional information about the procurement procedure*

*Organisation receiving requests to participate*

*Organisation providing more information on the review procedures*

### 8.1 ORG-0005

*Official name:* The European Ombudsman

*Registration number:* 0003

*Postal address:* 1 avenue du Président Robert Schuman, CS 30403

*Town:* Strasbourg

*Postcode:* 67001

*Country:* France

*Email:* [eo@ombudsman.europa.eu](mailto:eo@ombudsman.europa.eu)

*Telephone:* +33 3 88 17 23 13

*Roles of this organisation:*

*Mediation organisation*

## 8.1 ORG-0006

*Official name:* General Court of the European Union

*Registration number:* 0004

*Postal address:* Rue du Fort Niedergrünewald

*Town:* Luxembourg

*Postcode:* L-2925

*Country:* Luxembourg

*Contact point:* Registry of the General Court

*Email:* [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

*Telephone:* +35243031

*Fax:* +352 4302100

*Internet address:* <http://www.curia.europa.eu>

*Roles of this organisation:*

*Review organisation*

## 10. Change

Version of the previous notice to be changed: 684184-2023

Main reason for change: Buyer correction

Description: Change in field 2.1.4 General information: new Rfx to submit applications: RFX-PT-2023-000087: PRO-006262-R1-Medical advisory services; Change in field 5.1.12 Deadline for request to participate: 19.01.2024, 12.00 CET

Description: Change in field 2.1.4 General information: new Rfx to submit applications: RFX-PT-2023-000087: PRO-006262-R1-Medical advisory services; Change in field 5.1.12 Deadline for request to participate: 19.01.2024, 12.00 CET

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## **11. Notice information**

### *11.1 Notice information*

*Notice identifier/version:* eb2feb6e-2874-4fc8-a3b8-f7a5a3175e2a - 01

*Form type:* Competition

*Notice type:* Contract or concession notice – standard regime

*Notice dispatch date:* 2023-11-20Z 13:03:31Z

*Languages in which this notice is officially available:* English Danish, German, Spanish, Finnish, French, Greek, Italian, Dutch, Portuguese, Swedish, Czech, Estonian, Hungarian, Lithuanian, Latvian, Maltese, Polish, Slovak, Slovenian, Irish, Bulgarian, Romanian, Croatian

### *11.2 Publication information*

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