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**Germany-Frankfurt-on-Main: ECB - Provision of Internet-based competency testing  
2014/S 144-258034**

**Contract notice**

**Services**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

European Central Bank  
Kaiserstraße 29  
For the attention of: Amalia Friman  
60311 Frankfurt-on-Main  
GERMANY  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Fax: +49 6913447110

**Internet address(es):**

General address of the contracting authority: <http://www.ecb.europa.eu>

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

Economic and financial affairs

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Provision of Internet-based competency testing.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category No 11: Management consulting services [6] and related services

Main site or location of works, place of delivery or of performance: Frankfurt-on-Main.

NUTS code DE712

**II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

**II.1.4) Information on framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 3

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 800 000 and 1 000 000 EUR

**II.1.5) Short description of the contract or purchase(s)**

Provision of Internet-based competency testing.

**II.1.6) Common procurement vocabulary (CPV)**

72200000, 72212400, 79600000

**II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

**II.1.8) Lots**

This contract is divided into lots: no

**II.1.9) Information about variants**

Variants will be accepted: no

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

The ECB is looking for a provider i) to support the ECB in the process of competency testing through an online testing tool; ii) to provide a support service (a help-line) during the testing period(s) in order to assist the candidates in case of problems/difficulties when completing the tests; and iii) to provide the ECB HR staff with adequate training related to the proposed testing tool; and iv) to provide statistical information about the testing activity to the HR department of the ECB.

**II.2.2) Information about options**

Options: no

**II.2.3) Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  
in months: 12 (from the award of the contract)

**II.3) Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

In duly justified cases, the ECB may request a financial guarantee or undertake other measures as the case may be from the best-ranked tenderer.

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Method of payment will be in accordance with the terms and conditions of the framework agreement.

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

The establishment of a temporary grouping is allowed under the conditions laid down in the call for applications/ invitation to tender.

**III.1.4) Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Candidates shall state in their self-declaration (included in Annex 1 to the call for applications) that they meet the eligibility criteria.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Candidates shall complete Annex 1 to the call for applications.

Minimum level(s) of standards possibly required: The accumulated net total turnover of candidate or temporary grouping for the period 2011–2013 must be at least 1 000 000 EUR.

In the case of a temporary grouping, 1 of the members shall have achieved on its own 60 % of the above amount.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Candidates shall complete Annex 1 to the call for applications.

Minimum level(s) of standards possibly required:

Candidates shall confirm their capacity to provide an online testing tool on an Internet-based testing platform accessible 24 hours per day/7 days per week/365 days per year. The online testing tool shall be compatible with all most commonly used Web browsers (such as for example Google Chrome, Safari, Internet Explorer and Firefox).

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

**Section IV: Procedure**

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures)  
no

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

Objective criteria for choosing the limited number of candidates: Selection criteria (100 %): among the candidates meeting the minimum requirements set out in the call for applications the ECB shall select 5 candidates, if available, with best experience and expertise assessed on the candidate's reference assignments performed during the preceding 5 financial years (2009–2013 inclusive) which are comparable in terms of scope, size and complexity with the contract tendered by the ECB (weighting of this criterion: 100 %). Candidates may submit up to 3 reference assignments as detailed below. In particular: i) at least 1 of the 3 reference assignments shall present a project where the tenderer proposed a comprehensive ability, skills and behavioural competences online tests solution for recruitment purposes, managed the invitations for

the test with candidates and provided a help-line during the testing period, and presented consolidated and individualised results in a customised Excel file. The quality of each reference will be assessed against its relevance in comparison with the ECB description of the relevant services to be performed as detailed in the call for applications and will be evaluated on the basis of a scoring system from 0 to 5 points as set out in the call for applications. In order to obtain 3 points and to pass this criterion, the candidates shall have performed 1 assignment during the preceding 5 financial years within the area listed above which is comparable in terms of scope, size and complexity with the services requested by the ECB.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

28751/H/RCO/2014.

IV.3.2) **Previous publication(s) concerning the same contract**

no

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

IV.3.4) **Time limit for receipt of tenders or requests to participate**

1.9.2014 - 18:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

IV.3.8) **Conditions for opening of tenders**

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

Companies interested in participating in this tender procedure are required to download the complete tender documentation from the following URL address using the 'User ID' and 'Password' indicated below:

URL address: <https://www.ecb.europa.eu/secure/procurement/>

User ID: 28751/H/RCO/2014

Password: BE6544

Please note that you must register before downloading the documentation and that registration on the website is not synonymous with participating in the tender procedure. In order to participate, you need to submit the tender to the ECB as stipulated in the tender documentation.

After having registered an e-mail will be sent to you with a new user name and password. The URL address will remain the same. Please use the new user name and password to download the tender documentation. Should you experience any problems in accessing the Internet platform for registration and/or downloading the tender documentation, please do not hesitate to contact us under the following e-mail address:

[procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) quoting the procurement number and problem experienced.

The tender procedure is conducted in accordance with Decision ECB/2007/5 of 3.7.2007 laying down the rules on procurement (OJ L 184, 14.7.2007, p. 34) as amended by Decision ECB/2009/2 (OJ L 51, 24.2.2009, p. 10) and Decision ECB/2010/8 (OJ L 238, 9.9.2010, p. 14), all published on <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

Suppliers from countries that have signed the WTO Government Procurement Agreement, or a bilateral procurement agreement with the European Union, are allowed to participate under the same conditions as suppliers from EU Member States.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Kaiserstraße 29

60311 Frankfurt-on-Main

GERMANY

E-mail: [legaladviceteam@ecb.europa.eu](mailto:legaladviceteam@ecb.europa.eu)

Fax: +49 6913446886

**Body responsible for mediation procedures**

European Ombudsman

1 avenue du Président Robert Schuman

CS 30403 Strasbourg Cedex

FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 calendar days from the receipt of the information specified in Article 28 (3) of the ECB Decision (ECB/2007/5) laying down the rules on procurement (see Section VI.3) or, if no information is requested, within 15 calendar days from the receipt of the notification. Further requirements are outlined in Article 33 of the ECB Decision (ECB/2007/5) laying down the rules on procurement (see Section VI.3). The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

18.7.2014